

13 Pay Option Form
TEACHERS GOING FROM YEAR-ROUND TO TRADITIONAL CALENDAR

NAME: _____

SOCIAL SECURITY #: _____

SCHOOL LOCATION: _____

Please check one of the following:

12 Payments (September through August) -Total contract divided by 12 equal payments. There will be no payment in August of the year current year. *Please see note

13 Payments (August through August -Total contract divided by 13 equal payments.

SIGNATURE _____

Date _____

***NOTE:** If you choose to stay on a 12 month pay, you will need to choose to maintain insurance coverage by paying the employee portion of insurance costs or to allow your insurance coverage to lapse. Please contact Insurance to arrange payment.