

RECOMMENDATION TO UPGRADE TO A LEVEL 2 LICENSE

Send this completed form to Jordan School District's Teacher Recruitment Center no later than April 1st. Within several days you will receive an email advising you to go on-line, www.utah.gov/teachers, and complete your request with the Utah State Office of Education to upgrade to a Level 2 license.

Current License Expiration Date: June 30, 2010	Hire Date:
Applicant's Name:	E-mail Address:
Mailing Address:	
Daytime Phone:	CACTUS ID#:
License Area of Concentration:	

Years	Out of State Veteran Teacher - EYE Exempt	Completed (✓)
1-3	<ul style="list-style-type: none"> Held Out of State license (<i>equivalent to Utah's level two license</i>): _____ Minimum of three years successful teaching out of state, verified by JSD principal, and one to three years of successful teaching in Jordan School District Completed two to six successful JPAS evaluations 	

Year	Complete EYE Checklist If Hired AFTER January 1, 2003	Completed (✓)
One	<ul style="list-style-type: none"> Worked with a trained mentor¹: _____ Completed two successful JPAS evaluations May complete the PRAXIS II Principles of Learning and Teaching (PLT) test with a score of 160 or higher² 	
Two	<ul style="list-style-type: none"> Continued to work with trained mentor¹: _____ Completed two successful JPAS evaluations Completed EYE portfolio and review with principal³ Suggest completion of the PRAXIS II Principles of Learning and Teaching (PLT) test with a score of 160 or higher² 	
Three	<ul style="list-style-type: none"> Continued to work with trained mentor¹: _____ Completed two successful JPAS evaluations Completed the PRAXIS II Principles of Learning and Teaching (PLT) test with a score of 160 or higher² 	

¹ Mentor Teacher Specialists provide training for school mentors. They also maintain a list of trained mentors.

² Register online at ets.org. Early Childhood: Test #30521, K-6: Test #30522; 5-9: Test #30523; 7-12: Test #30524. Scores need to be reported to USOE.

³ Retain the EYE Portfolio Summary until submission of recommendation for a Level 2 license.

We verify that ALL information on this form is correct. I understand that my Utah license will be revoked if any information on this application is false.

Applicant's Signature	CACTUS ID	Date
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Principal's Signature	CACTUS ID	Date
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I am recommending that the above mentioned teacher, who has met Utah State licensure requirements, be upgraded from a Level One Basic license to a Level Two Standard license.

Human Resource Administrator - Elementary Jordan School District	85538 CACTUS ID	Date
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Human Resource Administrator - Secondary Jordan School District	218886 CACTUS ID	Date
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