Provisional Status Extension Deadline
March 19, 2009

Coversheet

Request for Provisional Status Extension

2008-09

I am requesting that the following certificated employee's provisional status be extended for one (1) contract year. The documentation attached constitutes only suggestions and recommendations. These suggestions should not be construed as constituting any additional employee rights or imposing any additional obligations on the Jordan School District.

Principal's Signature _____ Date _____

Employee's Name: _____ School _____

Provisional Status: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ ARL ☐ ATP-Special Ed

☐ Copy of JPAS Folder

- ☐ JPAS Orientation Completed — Date _____
- ☐ 1st Evaluation Completed — Date _____
- ☐ 2nd Evaluation Completed — Date _____
- ☐ Trained Mentor Teacher Assigned — Name _____ Date Assigned _____

☐ Copy of JPAS Feedback Reports

☐ Documentation for employee improvement *(Check all that apply and attach documentation)*

- ☐ Remediation strategies used – *i.e. JPAS Feedback Report Addendum, Memo, etc.*
- ☐ Resources & assistance provided – *i.e. JPAS Feedback Report Addendum, Memo, etc.*
- ☐ Consulting Educator *(Optional)* — Name _____ Date Assigned _____

☐ Teacher not on probation *(Teachers on probation cannot be non-renewed because of due process procedures.)*

☐ Above items attached to coversheet and submitted to HR prior to the deadline - March 19, 2009.

HR Use Only

Reviewed by: ☐ LeMaster ☐ _____ ☐ _____ ☐ _____ ☐ _____

☐ Provisional Status Extension Approved
☐ Provisional Status Extension letter sent to principal for teacher signature and distribution

☐ Provisional Status Extension Denied
☐ Principal notified by _____

June LeMaster _____ Date _____