Jordan School District
CLASSIFIED JOB DESCRIPTION

Job Title: **Facility Plumber Senior (W12)** Job Family: 06

Department: Facility Services Lane Placement: **10**

Supervisor's Title: Director of Facility Services & Coordinator Contract: 245 Days

FLSA Classification: Non-Exempt Hours per Day: 8

Department Approval: _____ Date: 7-1-15

ADA Review: _____ Date: 7.2.15

Human Resource Approval: _____ Date: 7-1-15

Superintendent Approval: _____ Date: 7/7/15

Original date: 03/83 Revised: 07/85 Revised: 01/05 Revised: 04/10 Revised: 07/15

GENERAL FUNCTION

Under the supervision of the Director of Facility Services and coordinator, the **Facility Plumber Senior** coordinates, directs and performs installations, troubleshooting, maintenance and repairs of pipes, fittings and fixtures of gas and water plumbing-related equipment, components and systems according to specifications and plumbing codes. Incumbent organizes and coordinates the work of the plumbing employees. Incumbent orders materials needed, schedules the work and checks on completion.

The incumbent is responsible to follow all policies and guidelines as detailed by District policy.

ESSENTIAL FUNCTIONS

- Coordinate, direct and perform daily work assignments in the assembly, installation, troubleshooting, maintenance and repair of pipes, fittings and fixtures of gas and water plumbing-related equipment, components and systems (e.g., water and room heating, water delivery, fire suppression, irrigation, evaporative, cooling, swimming pool, gas lines and waste systems) according to specifications and plumbing codes.
- Receive daily work assignments. Plan, organize, prioritize and direct the work of assigned plumbing personnel. Organize assigned plumbing crews, tools, materials and equipment to meet demands of work assignments.
- Perform project inspection to ensure on-time project completion, quality craftsmanship and safety standards and procedures are followed in accordance with specifications and plumbing code.
- Provide training to plumbing employees and arrange for special equipment training.
- Provide input into employee evaluations, hiring and assist in solving personnel problems.
- Coordinate with other trades and contractors to ensure project progression and completion. Interface with vendors and contractors on system equipment, parts, etc.
- Provide input concerning equipment purchases, project labor and material costs.
- Assess equipment safety and make repairs. Follow proper operating procedures with all equipment to avoid injury. Supervise the safe use of equipment by others, as well as the safety training of employees, including the environment in which they work.
- May respond to facility emergencies. Shift work or on-call duties may be required.
- Drive and operate various facility vehicles and equipment. Inspect vehicles as required.
- This position requires punctual and regular daily attendance.

NON-ESSENTIAL FUNCTIONS

- Other duties as assigned.
- Required to attend all scheduled training and departmental meetings.

- This description should not be construed to contain every function/responsibility that may be required to be performed by an incumbent assigned to this position.
- Incumbent is required to perform other related functions as assigned. Other related functions can be performed for no more than 20% of an employee's normal workweek (i.e. eight (8) hours per week, or thirty-two (32) hours per month).

QUALIFICATION REQUIREMENTS

- Incumbent must be fingerprinted and clear a criminal background check.
- Will be subject to pre-hire and random drug testing.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the education, knowledge and experience requirements; the machine, tools and equipment used; and any licenses or certifications required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Minimum Job Qualifications:

- Requires High School diploma, GED or equivalent as reviewed by the Department of Human Resources. Verification may be required.
- Requires a minimum of six years previous work experience with demonstrated competence as a journey-level plumber. Completion of approved formal trade-specific program is highly preferred. Education and experience may be combined.
- Utah State Plumbing Licensure is highly preferred.
- Trade-specific certifications (e.g. back-flow, gas technician) required.
- Supervisory experience preferred. Basic computer skills required.
- Requires the ability to read schematics and blueprints.
- Requires a basic knowledge of State and city building codes.
- Knowledge of District specific equipment and repair needs preferred.
- Must demonstrate competence in reading, writing and math.
- Requires excellent interpersonal skills. Has extensive interaction with other department administrators, contractors, vendors, school administrators and staff, custodians and some district administrators.
- Job requires trade skills appropriate to the supervision of Journey level employees.
- Must be skilled in organizing and directing others.
- Requires ability to communicate clearly (e.g. training and giving instructions).
- Must demonstrate knowledge of S.D.S. safety procedures.
- Must be self-motivated and proactive in completing tasks with minimal direction.
- Requires a valid Utah Driver's license.

NOTE: The Administration reserves the right to require specific training for this position. However, depending upon the type and quality of prior work experience and availability of formal training programs, some exchanges can be made between training and experience.

Machines, Tools & Equipment Used:

- Ladders, lifts, tools and equipment used to diagnose, repair, construct, and perform trade related work, including power threaders, sewer and drain equipment and backhoe, trenchers and excavators.

Physical Requirements – Not limited to the following:

- Occasional hand digging, ladder climbing, gripping, pinching, repetitive overhead work, kneeling, stooping and pushing/pulling. Frequent bending.
- Occasional lifting from floor to waist of up to 135 pounds, floor to knee lift and static hold up to 71 pounds, overhead lift up to 80 pounds and awkward lift up to 80 pounds.
- May use chemicals that are potentially hazardous. Activities may involve outdoor work in all weather conditions.
- Proper immunizations are required (e.g. hepatitis A and B).

- Occasional (0-33%) Frequent (34-66%) Constant (66-100%)
- Physical ability to perform the essential functions listed above with or without reasonable accommodation.
- Possess the physical, mental and emotional stability to work under stressful condition, including but not limited to: deadlines, contract requirements, inspection requirements and interaction with critical personnel.

NOTE: *This list of essential and marginal functions and of physical requirements is not exhaustive and may be supplemented in accordance with the requirements of the job.*